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OAH UPDATE

The Office of Administrative Hearings (OAH) will re-open on April 6, 2020. However, OAH's physical office remains closed to the public through at least April 19, 2020, to reduce the spread of COVID-19 (coronavirus). Phones will be answered, and mail will be received daily.

All prehearing conferences and hearings will be held as scheduled unless OAH specifically notifies you that your proceeding has been cancelled or rescheduled.

No filings may be hand-delivered to OAH at this time. To ensure access to OAH, filings may be submitted in one of four ways:

- 1. E-Filing System. Use the e-filing system if you are already approved to utilize the e-filing system for your appeal. If you are not an approved e-filer, you may access the e-filing system by completing the E-filing Terms of Use Agreement. This Agreement is located at the "Resources" tab on the OAH website. The e-filing system is the most effective way for parties to verify that their filings have been received by OAH and to receive prompt notice of filings and orders in your appeal.
- 2. File by email. Use TemporaryFilingOAH@ks.gov to send filings to OAH. This is a temporary email address to send filings to OAH during the COVID-19 emergency. Do not send questions or general correspondence to this email address as OAH will not respond.
- 3. Fax. File by fax at 785-296-4848.

4. Mail or third-party delivery services. Filings may be sent to OAH through U.S. mail or other letter/parcel delivery services such as FedEx or UPS. OAH's address is 1020 S. Kansas Avenue, Topeka, KS 66612.

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